

**DRAFT**

Minutes of the meeting of the  
**REIGATE AND BANSTEAD LOCAL COMMITTEE**  
held at 2.00 pm on 12 September 2016  
at Reigate Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH.

**Surrey County Council Members:**

- \* Mrs Dorothy Ross-Tomlin (Chairman)
- \* Ms Barbara Thomson (Vice-Chairman)
- \* Mrs Natalie Bramhall
- \* Mr Jonathan Essex
- Mr Bob Gardner
- \* Mr Michael Gosling
- \* Dr Zully Grant-Duff
- Mr Ken Gulati
- Mrs Kay Hammond
- \* Mr Nick Harrison

**Borough / District Members:**

- \* Cllr Derek Allcard
- \* Cllr Michael Blacker
- \* Cllr Dr Lynne Hack
- \* Cllr David Jackson
- Cllr Frank Kelly
- \* Cllr Roger Newstead
- \* Cllr Tony Schofield
- \* Cllr Mrs Anna Tarrant
- \* Cllr Mrs Rachel Turner
- \* Cllr Jonathan White

\* In attendance

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**85/16 APOLOGIES FOR ABSENCE (AGENDA ITEM ONLY) [Item 1]**

Apologies for absence were received from County Councillors Hammond, Gardner and Gulati.

[Mrs Ross-Tomlin gave apologies for lateness and arrived at 2.45pm.]

**86/16 MINUTES OF PREVIOUS MEETING (AGENDA ITEM ONLY) [Item 2]**

It was requested that page 6, 6<sup>th</sup> paragraph be amended from 'Members felt that Reigate and Banstead received a disproportionate amount' to 'Members felt that Reigate and Banstead received 'disproportionately less'.

The minutes were otherwise accepted as a true record of the meeting held on 6 June 2016.

**87/16 DECLARATIONS OF INTEREST (AGENDA ITEM ONLY) [Item 3]**

Dr Grant-Duff and Cllr Tarrant declared that they lived in roads that were included in the proposals outlined in Item 13, Annual Parking Review.

**88/16 PETITIONS (AGENDA ITEM ONLY) [Item 4]**

**89/16 PETITION TO RESURFACE NETHERNE LANE [Item 4a]**

A petition containing 45 signatures to resurface the road at the bottom of Netherne Lane, Hooley (near where it meets Dean Lane) was received from Mr Lee Sheldon. Mr Sheldon sent his apologies for not being able to attend the meeting. A response was provided by the Highways Team and included in the document pack. Members had no further comment.

**90/16 PETITION TO INSTALL A PEDESTRIAN CROSSING ON VICTORIA ROAD, HORLEY [Item 4b]**

A petition containing 33 signatures to install a pedestrian crossing on Victoria Road, Horley near the medical centre, library or Lidl's was received from Mr Bryan Middleton. Mr Middleton said he was presenting the petition on behalf of the residents of Magnolia Court. He said that the average age of the petitioners was 81 years and due to the speed of the traffic they were having difficulty crossing Victoria Road to access the medical centre, library and supermarket. He noted that East Grinstead and Reigate have a 20 mph limit in the town centre to assist pedestrians but his preference was to have a pedestrian crossing.

The Area Highway Manager thanked Mr Middleton for presenting the petition and said that the proposed new pedestrian crossing on Victoria Road had been added to the programme of highway works for Reigate and Banstead but it was still at an early stage. It was noted that the proposed pedestrian crossing would be positioned near to the medical centre. The proposal was supported by a number of Members.

**91/16 PETITION FOR LIMITED PARKING RESTRICTIONS AT BALCOMBE GARDENS, HORLEY [Item 4c]**

A petition containing 66 signatures entitled 'We the following residents of Balcombe Gardens, Horley support the request for a review and the potential introduction of limited parking restrictions in our road between the hours of 10:00 – 12:00, Monday – Friday' was presented by Ms Tracey and Mrs Earle. They stated that there had been an increase in non-resident parking in Balcombe Gardens and commuters and holiday makers were using the road to park their vehicles. Cars had been left for 1 or 2 weeks and occasionally longer. On occasions trade vehicles were not able to deliver parcels and had to return goods to store without being delivered. Similarly rubbish had not been cleared as refuse lorries were not able to gain access. Parking on the verges had altered the character of the road. Photographs of parked vehicles were tabled at the meeting (see Annex 1 to the minutes).

A number of Members supported the petition and it was noted that parking limitations had been proposed and included in Item 13, Annual Parking Review and that the public consultation with residents would commence in November.

**92/16 FORMAL PUBLIC QUESTIONS (AGENDA ITEM ONLY) [Item 5]**

None received.

**93/16 FORMAL MEMBER QUESTIONS (AGENDA ITEM ONLY) [Item 6]**

One received from Ms Thomson. See Annex 2 to the minutes.

**94/16 LOCAL COMMITTEE DECISION TRACKER (FOR INFORMATION) [Item 7]**

The Decision Tracker was noted.

[A request was made for an update on the Variable Message Signs, particularly in Redhill, as due to the limited parking during the redevelopment the signs need to be in place by November. It was agreed that this be discussed outside the meeting.

A request was also made that the matter of HGV movements be placed on the Decision Tracker in order that any progress could be monitored].

**95/16 GREATER REDHILL SUSTAINABLE TRANSPORT PACKAGE (EXECUTIVE FUNCTION - FOR DECISION) [Item 8]**

**Declarations of Interest:** None

**Officers attending:** Neil McClure, Project Manager, Transport Policy

**Petitions, Public Questions, Statements:** None

**Member Discussion – key points:**

The Vice-Chairman welcomed Neil McClure who presented the report. Neil outlined the work completed to date and referred Members to the March and July Newsletters included in the document pack (pages 33 – 37 inclusive). Neil stated that in order to meet the LEP timescales there was an urgent need to press forward to detailed design and delivery of the prioritised schemes. He reported that the proposed Phase 2 programme had been approved by the Greater Redhill Sustainable Transport Task Group on 8 September. The Task Group had agreed to take forward the cycle/pedestrian improvements detailed in sections 5,6,7,and 8, and the cycle parking at Earlswood Station listed as scheme section 16. Officers have been asked to ensure that works on the A23 tie in with local access routes to the NCR21. Neil said a full report will be presented to the December Local Committee.

Members expressed concern that the introduction of cycle routes was displacing parking spaces and it was suggested that somewhere else be found for cars to park before cycle routes were introduced.

**The Local Committee (Reigate and Banstead) AGREED to:**

- (i) note the phase 1 scheme delivery completed so far

(ii) note the programme of works in development for scheme delivery during 2016/17 and 2017/18.

(iii) delegate authority to the Area Highways Manager in consultation with the Chairman, Vice Chairman, the Greater Redhill STP Task Group and Transport Strategy Project Manager to identify and prioritise the schemes to take forward to delivery, including seeking permissions for the advertisement of legal notices and traffic orders as required.

**96/16 EPSOM AND BANSTEAD SUSTAINABLE TRANSPORT PACKAGE SCHEME (EXECUTIVE FUNCTION - FOR INFORMATION) [Item 9]**

**Declarations of Interest:** None

**Officers attending:** Neil McClure, Project Manager, Transport Policy

**Petitions, Public Questions, Statements:** None

**Member Discussion – key points:**

Neil briefed Members on progress to date. The public consultation was carried out between 27 June and 14 August. Five hundred and four questionnaires were completed and email responses were also received from a number of organisations including Residents Associations, Highways England and Natural England. An analysis of the consultation was included in the report. In general there was positive overall support for the proposed schemes. The proposed new crossing on the A217 was supported by a petition which was presented to the Local Committee (R&B) on 7 March 2016. The public had identified Real Time Information as a key measure that would encourage them to start using a bus or use a bus more often. (Members noted that the real time passenger information (RTPI) at Redhill station was now functioning correctly. Free wifi on board buses was a less popular measure, although still considered attractive by the public for encouraging greater bus usage.

Neil stated that the business case funding bid was due to be submitted this autumn but the exact date had not yet been confirmed by the LEP. It was noted that it was a scalable scheme and final costs would not be known until designs had been finalised. On current timescales, construction was expected to commence in the first quarter 2017 and be completed 2018/19.

Members thanked Neil and his team for their support.

**The Local Committee (Reigate and Banstead) NOTED the:**

- (i) project progress to date;
- (ii) results of the high level analysis of the public engagement on the proposed Schemes (Annex 1 to the report).

**97/16 HIGHWAY SCHEMES UPDATE (EXECUTIVE FUNCTION - FOR INFORMATION) [Item 10]**

**Declarations of Interest:** None

**Officers attending:** Zena Curry, Area Highway Manager

**Petitions, Public Questions, Statements:** None

**Member Discussion – key points:**

The Vice-Chairman welcomed Zena Curry who presented the report. Zena advised Members that following discussion with the Chairman there was an amendment to page 95, Victoria Road, Horley – Pedestrian Crossing to delete 'Consort Way' and insert 'Kings Road (just north of Kings Road junction).

Zena confirmed that the installation of average speed cameras on the A217 north of the M25 will be completed within the financial year. Members asked if the use of average speed cameras was being considered elsewhere. Zena said that the project manager concerned was not present at the meeting but she believed other roads in the borough may be considered. However not all roads were suitable as they could not take the technology and other measures to control speed might be more appropriate.

Members asked when Albert Road and Lumley Road, Horley would be restored to two-way working throughout their length. It was noted that parking was an issue on these roads. It was suggested that this might be included in the parking review.

**The Local Committee (Reigate and Banstead) NOTED:**

(i) the contents of the report.

**98/16 DRAINAGE AND STRUCTURES PROGRAMME (EXECUTIVE FUNCTION - FOR INFORMATION) [Item 11]**

**Declarations of Interest:** None

**Officers attending:** Zena Curry, Area Highway Manager

**Petitions, Public Questions, Statements:** None

**Member Discussion – key points:**

Zena Curry stated that Members were being invited to participate in the structures and drainage programme and:

- (i) identify structures which they feel have heritage or local community importance and should be prioritised for capital maintenance programmes;
- (ii) review the recorded impacts identified on the Wetspots database and provide updated information if the current issue(s) is not properly represented.

Zena said the wetspot list is available on the Surrey County Council website. The registered structures are also on the map. Members are invited to contact Daniel Robinson about structures and Owen Lee about drainage.

**The Local Committee (Reigate and Banstead) NOTED the report:**

Mrs Ross-Tomlin arrived 2.45pm and took the chair.

**99/16 LOCAL COMMITTEE FUNDING OF COMMUNITY SAFETY PROJECTS  
(EXECUTIVE FUNCTION - FOR DECISION) [Item 12]**

**Declarations of Interest:** None

**Officers attending:** Sarah Quinn, Community Partnership and Committee Officer (Reigate and Banstead)

**Petitions, Public Questions, Statements:** None

**Member Discussion – key points:**

The Chairman welcomed Sarah Quinn who presented the report on behalf of Gordon Falconer, Community Safety Manager.

It was noted that the delegated budget for community safety had traditionally been transferred to the local Community Safety Partnership (CSP) to assist efforts to tackle crime and antisocial behaviour. The proposal before the committee was to change the procedure so that the Community Partnership Team retain the delegated funding on behalf of the Local Committee. The CSP would then be invited to present projects to the committee and bid for funding. The new procedure would give the committee more control over the funding.

It was noted that all boroughs / districts in Surrey have the same amount of funding for community safety. Members suggested that the funding should be related to the size of the borough / district.

It was proposed and seconded that paragraph 2.6 (b) be amended to restrict expenditure to projects within the Reigate and Banstead geographical area.

**The Local Committee (Reigate and Banstead) AGREED that:**

- (i) the delegated Community Safety budget of £3,000 per Local Committee for 2016/17 is to be retained by the Community Partnership Team, on behalf of the Local Committee, and that the Community Safety Partnership is invited to submit proposals that

meet the criteria and principles for funding, as defined at paragraph 2.6 of the report, **with 2.6(b) amended to restrict expenditure to projects within Reigate and Banstead.**

- (ii) authority is delegated to the Community Partnership Manager, in consultation with the Chairman and Vice-Chairman of the Local Committee, to authorise the expenditure of the Community Safety budget in accordance with the criteria and principles stated at paragraph 2.6 of this report;
- (iii) the Committee receives a report detailing the projects that were successful in being awarded the local community safety funding and the outcomes and impact they have achieved.

**100/16 ANNUAL PARKING REVIEW (EXECUTIVE FUNCTION - FOR DECISION)  
[Item 13]**

**Declarations of Interest:** Dr Grant-Duff and Cllr Tarrant declared that they lived in roads that were included in the proposals outlined in Item 13, Annual Parking Review.

**Officers attending:** Rikki Hill, Parking Project Team Leader

**Petitions, Public Questions, Statements:** See Petition 4c (Limited parking restrictions at Balcombe Gardens, Horley)

**Member Discussion – key points:**

The Chairman welcomed Rikki Hill who presented the report. Rikki listed a number of amendments to the report and annexes including:

Drawing 36: Russells Crescent, Horley (pg 134) – change location description from between Burton Close and Massetts Road to along the whole road.

Drawing 40: Croydon Road, Reigate (pg 134) – change the times of operation in the description of controls from (0800 – 1800, Mon – Sat) to 10am – 4pm, Monday – Friday.

Drawing 41 (Blackborough Road, Blackborough Close) (pg 134) - should have also included Deerings Road, Reigate Road, which is shown on the drawing but was omitted from the explanation.

Drawing 45 Raglan Road (pg 135) – was spelt incorrectly as ‘Raglen’.

Drawing 51 Brambletye Park Road / Prines Road (pg 135) should read Brambletye Park Road / Princes Road.

Drawing 38: Balcombe Gardens, Horley (pg 173) – the single yellow line shown in Silverlea Gardens should be throughout the length of Balcombe Gardens and not Silverlea Gardens.

A revised list was tabled at the meeting (see Annex 3 to the minutes).

Problems with vehicles mounting pavements was discussed, particularly in Radnor Court. Members agreed to discuss with officers outside the meeting.

Members discussed and agreed the removal of a parking bay from in front of a vehicle crossover outside 111A The Crescent, Horley, and its replacement with a single yellow line.

It was noted that a petition concerning parking in the Eastgate area had been submitted to Reigate and Banstead Borough Council.

Members discussed Brighton Road, Banstead and cars parking in the acceleration and deceleration lanes in the sight lines at the junction. The possibility of extending the double yellow lines northwards was discussed.

Members discussed Drawing 62 (pg 197) Fir Tree Road, Nork and Tattenhams and the impact of parking restrictions on local shops. Rikki agreed to have a look at the matter.

Members agreed to include Avenue Gardens, Horley in the Balcombe Gardens scheme and not to impose parking restrictions in Silverlea Gardens for the moment, unless there was an impact from the restrictions in the other roads. The proposed restrictions from 10am – 12 noon on both sides of Balcombe Gardens was discussed and it was thought that this might cause a potential problem for some residents. It was suggested that this might be avoided if parking restrictions were imposed from 10am – 12 noon on one side of Balcombe Gardens and from 12 noon – 2pm on the other side.

**The Local Committee (Reigate and Banstead) AGREED:**

- (i) the proposals in Annexes 1 and 2 **(as amended to include drawings 68 and 69, and to include the removal of a parking bay from in front of a vehicle crossover outside 111A The Crescent, Horley, and its replacement with a single yellow line, and to include Avenue Gardens, Horley in the Balcombe Gardens scheme);**
- (ii) that if necessary, adjustments can be made to the proposals agreed at the meeting by the Parking Strategy and Implementation Team Manager in consultation with the Chairman, Vice-Chairman and Divisional Member prior to statutory consultation;
- (iii) the intention of the County Council to make Traffic Regulation Orders under the relevant parts of the Road Traffic Regulation Act



1984 to impose the waiting and on street parking restrictions in Reigate and Banstead as shown in the Annexes (and as subsequently modified by ii) is advertised and that if no objections are maintained, the order is made;

- (iv) that if there are unresolved objections, they will be dealt with in accordance with the County Council's scheme of delegation by the Parking Strategy and Implementation Team Manager, in consultation with the Chairman, Vice Chairman of this committee and the Divisional Member.
- (v) that if necessary the Parking Strategy and Implementation Team Manager will report the objections back to the Local Committee for resolution.
- (vi) to the new process for implementation of new school keep clear markings (SKCs), and to agree to revoke the traffic regulation orders for existing SKCs across Reigate and Banstead, in light of changes in government legislation.

Meeting ended at: 3.26 pm

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**Chairman**

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